



Donation  
Pickup  
Volunteer

Work Locations

Habitat ReStore EAST  
3000 E College Ave.  
Appleton WI 54913

Habitat ReStore WEST  
5402 Integrity Way.  
Appleton WI 54915

Volunteer  
Impact

- As a face for the Habitat organization, Donation pickup Volunteers provide a positive experience that encourages further donor involvement. Donations pick-up routes help maintain the material/ product flow to the store, provides a revenue stream for The Greater Fox Cities HFH, and offers an alternative to landfill disposal in our community.

Responsibilities

- Advocate for the Habitat ReStore out in the community
- Complete pick-ups in a safe and efficient manner
- Understand & complete all receipts for the Donor and the Gift in Kind Manager
- Be knowledgeable in ReStore donations criteria in order to effectively screen materials on site
- Must have confidence to deny or turn down a “Do not accept Donation”
- Willingness to learn basic store policies
- Promote and maintain a safe, clean work environment
- Promote a culture of elevated service

Qualifications

- Strong customer service and communication skills
- Able to work well with a partner
- Have a clean driving record
- Ability to lift 50lbs. on a regular basis
- You must be at least 18 years of age
- If you wish to become a Donation Pickup Driver, you will need to complete a Truck Driving Course with our Operations Manager

Training

- On the job training with our Operations Manager
- Work with an experienced Donation Pickup Driver

Reports to

- ReStore Donations Manager, ReStore Managers for tasks, scheduling with the ReStore Volunteer Coordinator

Benefits

- Work in a friendly, supportive environment
- Creating lasting and meaningful relationships
- Learn about building materials
- Help divert usable material from the local landfill
- Support a nonprofit enterprise that supports safe, decent and affordable housing in our community